

DATE: August 15, 2023
TO: 911 Emergency Response Advisory Committee
FROM: Lisa Rose-Brown, Sparks Police Department, Police Services Manager, 775-353-2304 lrosebrown@cityofsparks.us
THROUGH: Chris Crawforth, Chief of Police
SUBJECT: PUBLIC SAFETY TRAINING CONFERENCE FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] – A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement of the costs associated with attending the Hexagon Public Safety Users Group Conference in November 2023, for an amount not to exceed \$8,000.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] – A review, discussion, and possible action to approve, deny or otherwise modify request for reimbursement of the costs associated with dispatch personnel attending the Hexagon Public Safety Users Group Conference in November 2023, for an amount not to exceed \$8,000.

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is the primary Public Safety Answering Points (PSAPs) for Sparks Police Department.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for individuals from each of the three (3) primary PSAP's to attend Dispatch Training Conferences.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to public safety training conferences.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP the costs associated with attending the Hexagon Public Safety Users Group Conference in November 2023, for an amount not to exceed \$8,000.

POSSIBLE MOTION

Move to approve the recommendation that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP the cost associated with attending the Hexagon Public Safety Users Group Conference in November 2023, for an amount not to exceed \$8,000.

You're going to Dallas (Love) on 11/05 (284L9E)!

Southwest Airlines <southwestairlines@ifly.southwest.com>

Thu 8/10/2023 4:12 PM

To:Rose-Brown, Lisa <lrosebrown@cityofsparks.us>

This Message Is From an External Sender

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Here's your itinerary & receipt. See ya soon!
View our mobile site | View in browser



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

Hi Lisa,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

NOVEMBER 5 - NOVEMBER 9

RNO DAL

Reno/Tahoe to Dallas (Love)

Confirmation # **284L9E**

Confirmation date: 08/10/2023

PASSENGER	Lisa Brown
RAPID REWARDS #	20098330324
TICKET #	5262488977661
EST. POINTS EARNED	1,963

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Sunday, 11/05/2023 Est. Travel Time: 5h 5m Wanna Get Away®

FLIGHT # 0706	DEPARTS RNO 09:35AM Reno/Tahoe	ARRIVES DEN 12:45PM Denver
-------------------------	--	--

Stop: Change planes

FLIGHT # 3591
DEPARTS DEN 01:45PM
Denver
ARRIVES DAL 04:40PM
Dallas (Love)
Flight 2: Thursday, 11/09/2023 Est. Travel Time: 5h 30m Wanna Get Away®

FLIGHT # 0489
DEPARTS DAL 01:40PM
Dallas (Love)
ARRIVES BUR 03:10PM
Burbank

Stop: Change planes

FLIGHT # 1788
DEPARTS BUR 03:45PM
Burbank
ARRIVES RNO 05:10PM
Reno/Tahoe

Payment information

Total cost

Air - 284L9E

Base Fare	\$	327.03
U.S. Transportation Tax	\$	24.53
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	19.20
U.S. Passenger Facility Chg	\$	18.00
Total	\$	399.96

Payment

Mastercard ending in 7201
Date: August 10, 2023

Payment Amount: \$399.96

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262488977661

All your perks, all in one place. (Plus a few reminders.)

Wanna Get Away® fare: Your two bags fly free², no change³ or cancel⁴ fees, and 6X Rapid Rewards® points. [Learn more.](#)

Make sure you know [when to arrive at your airport](#). Times vary by city.

If your plans change, cancel your reservation at least 10 minutes before the original scheduled departure time of your flight to receive a flight credit.⁶ If you don't cancel your reservation in time, your funds will be forfeited.

Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.





[Start Over](#)

Hexagon Public Safety Users Group Conference 2023

November 5, 2023 - November 10, 2023

Review Your Reservation



Hilton Dallas/Plano Granite Park

5805 Granite Parkway
Plano, TX 75024, UNITED STATES
dalpg-salesadm@hilton.com

1 King Bed

1 adult, 4 nights

[Change room](#)

[i USD 812.00](#)

CHECK-IN

Sun, Nov 5, 2023

CHECKOUT

Thu, Nov 9, 2023

[Edit stay dates](#)

Personal Information

[Edit guest information](#)

GUEST 1

Lisa Brown
Sparks Police
lrosebrown@cityofsparks.us
7758422018
Nov 5, 2023 - Nov 9, 2023

PERSONAL ADDRESS

UNITED STATES
po box 857

Reservation Summary

Acknowledgement number: HZGHUUQR

Check-in Sun, Nov 5, 2023

Checkout Thu, Nov 9, 2023

ROOM 1

1 King Bed USD 812.00
1 adult, 4 nights

Taxes & Fees USD 109.86

Subtotal USD 921.86

[Confirm reservation](#)



Join Hilton Honors

[Join Hilton Honors](#)

[Show details](#)



Don't forget to include your Hilton Honor...

[Show details](#)

sparks, NV, 89432

Payment Information

[Edit payment information](#)

GUEST 1

PAYMENT INFORMATION

Credit Card : MasterCard

*****7201

** / **

BILLING ADDRESS

Lisa Rose-Brown

po box 857

sparks , NV, 89432

UNITED STATES

7758422018

Rewards Program

[Edit rewards program](#)

Hilton Honors

Membership Number: 697916284

Requests

[Edit requests](#)

Accessible room: No

Policies

ROOM POLICY

Tax is not included

TAX POLICY

Please note the following taxes are not included into rates:

- 13.53% Room Tax Per Night.

CANCELLATION POLICY

Cancellations made within 24 hours of arrival will forfeit one night's room and tax.

CHILD POLICY

Children 12 and younger stay free with adult or guardian.

* I have read and accept these room policies.



Booking Date: **August 14, 2023**
Costco Membership #: **111769560206**
Member Name: **LISA BROWN**
Pick-up Date: **November 05, 2023**
Drop-off Date: **November 09, 2023**

Costco Travel Confirmation Number: **C426477176**

Budget Confirmation Number: **36546770US1**

Need help?

Before your trip: **1-888-455-2848** M-F 7:00am - 7:00pm PT | Sat & Sun 8:00am - 5:00pm PT

During and after your trip: **1-866-317-4711** M-F 7:00am - 7:00pm PT | Sat & Sun 8:00am - 5:00pm PT

4 Day - Budget - Mini Van

Driver Information

Driver Name

Lisa Brown

One additional driver fee will be waived for Costco members at locations in the U.S., Puerto Rico, and U.S.V.I. Age restrictions and renter requirements may apply.

Itinerary

Mini Van



Reserve Now, Pay Later



Chrysler Pacifica or similar

- Unlimited mileage
- Additional Driver Included
- AUTOMATIC transmission, Air conditioning

The price includes savings of up to 30% off Budget base rates.

Pick-up: **Nov 05, 2023 4:00pm**

Love Field Airport
7020 Cedar Springs Road
Dallas, TX 75235, US
Ph: 214-353-4940
06:00 am - 12:00 am

Drop-off: **Nov 09, 2023 1:30pm**

Love Field Airport
7020 Cedar Springs Road
Dallas, TX 75235, US
Ph: 214-353-4940
06:00 am - 12:00 am

Duration: **3 days, 21 hours, 30 mins**

Airline: Southwest Airlines

Flight Number: 706

Check-In

See Rental Car Terms & Conditions below for details.

Payment Details

Total Rental Price		\$380.53
Base Car Rental	\$294.59	
Taxes and Fees	\$85.94	
<hr/>		
Amount Paid		
LISA BROWN		\$0.00
<hr/>		
Due at Rental Agency		
LISA BROWN		\$380.53

Costco Executive Member Benefits



You will earn approximately **\$5.89** towards your Executive Member **2%** Reward on this purchase.

Your actual Reward will be calculated and applied on completed travel. Excludes taxes, fees, surcharges, gratuities, trip protection, and portions of travel purchased through a third party such as upgrades, rental car equipment, and similar extras. [View more details](#)

Travel Insurance Offers Some Peace of Mind

Plan now, you never know what life will throw at you. Travel Insurance is available to add to your Costco Travel reservation through Zurich up until five days prior to departure. Plans are not available to residents of New York at this time. Please Note: To be eligible for the waiver of pre-existing medical condition exclusion, the protection plan must be purchased within 21 days from the time you make your initial trip payment. The full coverage terms and details, including

limitations and exclusions, are contained in the insurance policy. For details on plan benefits, coverage or to purchase, click the [Add Travel Insurance](#) link.

[Add Travel Insurance](#)

[Cancellation/Change Information](#)

Know Before You Go

Required Documents

- The renter must present their Costco membership card at the time of pickup.

Important Information

- One additional driver fee will be waived for Costco members at locations in the U.S., Puerto Rico and U.S.V.I. Age restrictions and renter requirements may apply.
- Should you wish to make a change to your reservation, book a new reservation with the updated information and then cancel your original reservation. There are no penalties to cancel at any time.
- While in travel if you wish to make changes to your reservation, please contact the rental pickup location for assistance. Any changes may be subject to availability and any additional costs from the rental car vendor.
- Please carefully review your rental agreement at the counter prior to signing to ensure all information, charges and changes, if any, are correct.

Add a Hotel + Flight

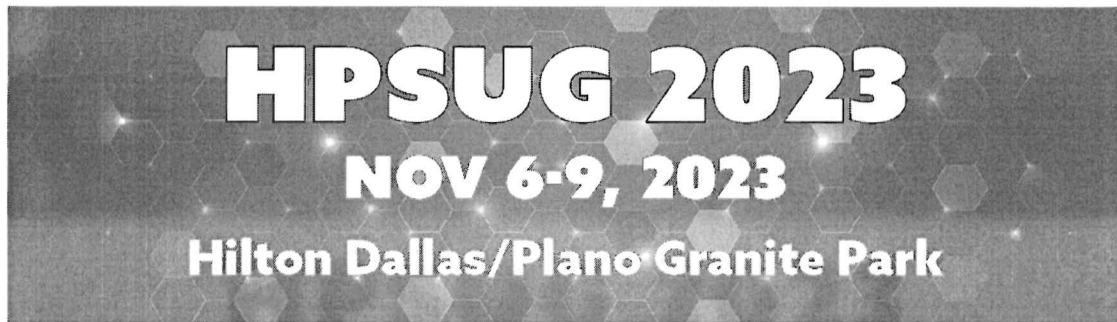
View Costco Travel's Hotel + Flight deals in Dallas from Nov 05, 2023 - Nov 09, 2023

[Find My Vacation](#) >



[Summary](#) [Post Registration](#) ▼

[Log Out](#)



November 6, 2023 –

November 9, 2023

8:00 AM-4:00 PM

🕒 Viewing in Central America
Time Adjust

Hilton Dallas/Plano
Granite Park

5805 Granite Parkway
Plano, TX 75024

Congratulations, you are now registered!

Your Confirmation Number is:

Y8NJ6CXFDJW

You will receive an email with your registration details.

[Add to Calendar](#)

Registration Summary

Review your registration information below

🕒 Viewing in Central America Time [Adjust](#)

Lisa Rose-Brown

lrosebrown@cityofsparks.us

Gender

Female

Agency/Organization:

Sparks Police Department

Your Title:

Police Services Manager

Mobile/Cell #:

7758422018

Work Address

1701 E Prater Way

Sparks, Nevada 89434

USA

Questions

Emergency Contact Name:

Rich Brown

Emergency Contact Phone #:

775-232-0657

Do you have any food allergens or intolerances?

No

Do you have any special dietary requests?

No

Which Hexagon products does your agency use?

OnCall Dispatch Product Family, RMS / OnCall Records, OnCall Analytics

Would you consider yourself:

Administration / Operations

Is your agency:

In the process of a CAD or RMS Upgrade?

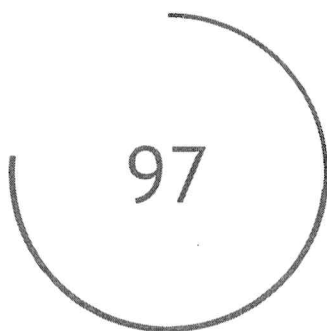
Does your agency have a policy that would restrict you from accepting a prize or giveaway during the conference?

No

Agenda

Item	Date	Price
Admission Item		
2023 Event Registration		\$499.00
Sessions		
OnCall Dispatch	11/6/23, 8:00 AM -	\$100.00
Configuration Basics	11/6/23, 12:00 PM CST	
Custom Rules Engine	11/6/23, 1:00 PM -	\$100.00
(CRE) Basics	11/6/23, 5:00 PM CST	

See you in...



DAYS

[Modify Registration](#)

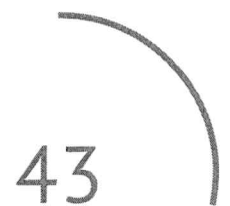


HOURS



MINUTES

[Cancel Registration](#)



SECONDS

Here's your itinerary & receipt. See ya soon!
View our mobile site | View in browser



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hello friends,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

NOVEMBER 5 - NOVEMBER 9

RNO  DAL

Reno/Tahoe to Dallas (Love)

Confirmation # **286WBC**

Confirmation date: 08/10/2023

PASSENGER **Michael James Smith**

RAPID REWARDS # [Join](#) or [Log in](#)
TICKET # 5262488986615
EST. POINTS EARNED 2,064

PASSENGER **Gerald Kaiser**

RAPID REWARDS # [Join](#) or [Log in](#)
TICKET # 5262488986616
EST. POINTS EARNED 2,064


PASSENGER **Kyson Coombs**

RAPID REWARDS # [Join](#) or [Log in](#)
TICKET # 5262488986614
EST. POINTS EARNED 2,064

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Sunday, 11/05/2023 Est. Travel Time: 5h 5m [Wanna Get Away®](#)

FLIGHT # 0706	DEPARTS RNO 09:35AM Reno/Tahoe		ARRIVES DEN 12:45PM Denver
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Stop:  Change planes

FLIGHT # 3591	DEPARTS		ARRIVES
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DEN 01:45PM

Denver

DAL 04:40PM

Dallas (Love)

Flight 2: Thursday, 11/09/2023 Est. Travel Time: 5h 30m Wanna Get Away®

FLIGHT # 0489
DEPARTS
DAL 01:40PM
Dallas (Love)



ARRIVES
BUR 03:10PM
Burbank

Stop: Change planes

FLIGHT # 1788
DEPARTS
BUR 03:45PM
Burbank



ARRIVES
RNO 05:10PM
Reno/Tahoe

Payment information

Total cost

Air - 286WBC

Base Fare	\$	1,031.34
U.S. Transportation Tax	\$	77.34
U.S. 9/11 Security Fee	\$	33.60
U.S. Flight Segment Tax	\$	57.60
U.S. Passenger Facility Chg	\$	54.00
Total	\$	1,253.88

Payment

Visa ending in 6810
Date: August 10, 2023

Payment Amount: \$417.96

Visa ending in 6810
Date: August 10, 2023

Payment Amount: \$417.96

Visa ending in 6810
Date: August 10, 2023

Payment Amount: \$417.96

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket numbers: 5262488986615, 5262488986616, 5262488986614

All your perks, all in one place. (Plus a few reminders.)



Wanna Get Away® fare: Your two bags fly free², no change³ or cancel⁴ fees, and 6X Rapid Rewards® points. [Learn more.](#)



Make sure you know when to arrive at your airport. Times vary by city.



If your plans change, cancel your reservation at least 10 minutes before the original scheduled departure time of your flight to receive a flight credit.⁶ If you don't cancel your reservation in time, your funds will be forfeited.

Prepare for takeoff



[Start Over](#)

Hexagon Public Safety Users Group Conference 2023

November 5, 2023 - November 10, 2023

Review Your Reservation



Hilton Dallas/Plano Granite Park

5805 Granite Parkway
Plano, TX 75024, UNITED STATES
dalpg-salesadm@hilton.com

1 King Bed

1 adult, 4 nights

[Change room](#)

USD 812.00

CHECK-IN

Sun, Nov 5, 2023

CHECKOUT

Thu, Nov 9, 2023

[Edit stay dates](#)

Personal Information

[Edit guest information](#)

GUEST 1

MIKE SMITH

Sparks Police Department
LROSEBROWN@CITYOFSPARKS.US
7758422018
Nov 5, 2023 - Nov 9, 2023

PERSONAL ADDRESS

UNITED STATES
PO BOX 857

Reservation Summary

Acknowledgement number: 1H8V8Y4X

Check-in Sun, Nov 5, 2023

Checkout Thu, Nov 9, 2023

ROOM 1

1 King Bed USD 812.00
1 adult, 4 nights

Taxes & Fees USD 109.86

Subtotal USD 921.86

[Confirm reservation](#)



Join Hilton Honors

[Join Hilton Honors](#)

[Show details](#)



Don't forget to include your Hilton Honor...

[Show details](#)

SPARKS, NV, 89432

Payment Information

[Edit payment information](#)

GUEST 1

PAYMENT INFORMATION

Credit Card : MasterCard

*****7201

** / **

BILLING ADDRESS

MIKESMITH

PO BOX 857

SPARKS , NV, 89432

UNITED STATES

7758422018

Rewards Program

[Edit rewards program](#)

Hilton Honors

Membership Number: 965698313

Requests

[Edit requests](#)

Accessible room: No

Additional Requests: ++8/3: Name of primary guest changed from 'Mike Smith' to 'MIKE SMITH'--

Policies

ROOM POLICY

Tax is not included

TAX POLICY

Please note the following taxes are not included into rates:

- 13.53% Room Tax Per Night.

CANCELLATION POLICY

Cancellations made within 24 hours of arrival will forfeit one night's room and tax.

CHILD POLICY

Children 12 and younger stay free with adult or guardian.



Summary Post Registration 

Log Out

HPSUG 2023
NOV 6-9, 2023
Hilton Dallas/Plano Granite Park

November 6, 2023 –

November 9, 2023

8:00 AM-4:00 PM

 Viewing in Central America
Time Adjust

Hilton Dallas/Plano
Granite Park

5805 Granite Parkway
Plano, TX 75024

Congratulations, you are now registered!

Your Confirmation Number is:

NVNDP5CXQY7

You will receive an email with your registration details.

Add to Calendar

Registration Summary

Review your registration information below

🕒 Viewing in Central America Time [Adjust](#)

Mike Smith

msmith@cityofsparks.us



Gender

Male

Agency/Organization:

Sparks Police Department

Your Title:

Emergency Communications Dispatcher

Mobile/Cell #:

7076314635

Work Address

1701 E Prater Way
Sparks, Nevada 89434
USA

Questions

Emergency Contact Name:

Steve Smith

Emergency Contact Phone #:

707-208-1502

Do you have any food allergens or intolerances?

No

Do you have any special dietary requests?

No

Which Hexagon products does your agency use?

OnCall Dispatch Product Family, RMS / OnCall Records, OnCall Analytics

Would you consider yourself:

End User (Telecommunicator / Dispatcher)

Is your agency:

In the process of a CAD or RMS Upgrade?

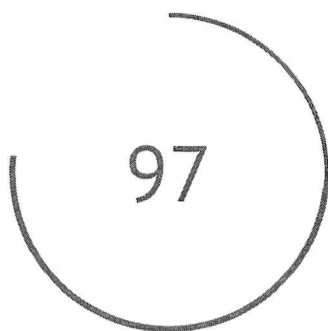
Does your agency have a policy that would restrict you from accepting a prize or giveaway during the conference?

No

Agenda

Item	Date	Price
Admission Item		
2023 Event Registration		\$499.00
Sessions		
CAD Admin Core Training	11/6/23, 8:00 AM - 11/6/23, 5:00 PM CST	\$200.00

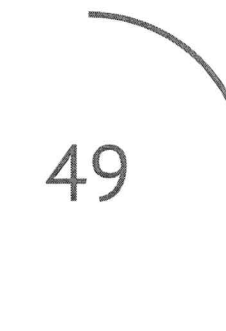
See you in...



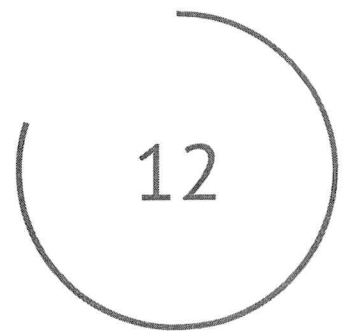
DAYS



HOURS



MINUTES



SECONDS

Modify Registration

Cancel Registration



Start Over

Hexagon Public Safety Users Group Conference 2023

November 5, 2023 - November 10, 2023

Review Your Reservation



Hilton Dallas/Plano Granite Park

5805 Granite Parkway
Plano, TX 75024, UNITED STATES
dalpg-salesadm@hilton.com

1 King Bed

1 adult, 4 nights

Change room

USD 812.00

CHECK-IN

Sun, Nov 5, 2023

CHECKOUT

Thu, Nov 9, 2023

Edit stay dates

Personal Information

Edit guest information

GUEST 1

Kyson Coombs
lrosebrown@cityofsparks.us
7758422018
Nov 5, 2023 - Nov 9, 2023

PERSONAL ADDRESS

UNITED STATES
po box 857
sparks, NV, 89432

Reservation Summary

Acknowledgement number: HRUDN108

Check-in Sun, Nov 5, 2023

Checkout Thu, Nov 9, 2023

ROOM 1

1 King Bed USD 812.00
1 adult, 4 nights

Taxes & Fees USD 109.86

Subtotal USD 921.86

Confirm reservation



Join Hilton Honors

Join Hilton Honors

Show details



Don't forget to include your Hilton Honor...

Show details

Payment Information

[Edit payment information](#)

GUEST 1

PAYMENT INFORMATION

Credit Card : MasterCard

*****7201

** / **

BILLING ADDRESS

Lisa Rose-Brown

po box 857

sparks , NV, 89432

UNITED STATES

7758422018

Rewards Program

[Edit rewards program](#)

None

Requests

[Edit requests](#)

Accessible room: No

Policies

ROOM POLICY

Tax is not included

TAX POLICY

Please note the following taxes are not included into rates:

- 13.53% Room Tax Per Night.

CANCELLATION POLICY

Cancellations made within 24 hours of arrival will forfeit one night's room and tax.

CHILD POLICY

Children 12 and younger stay free with adult or guardian.

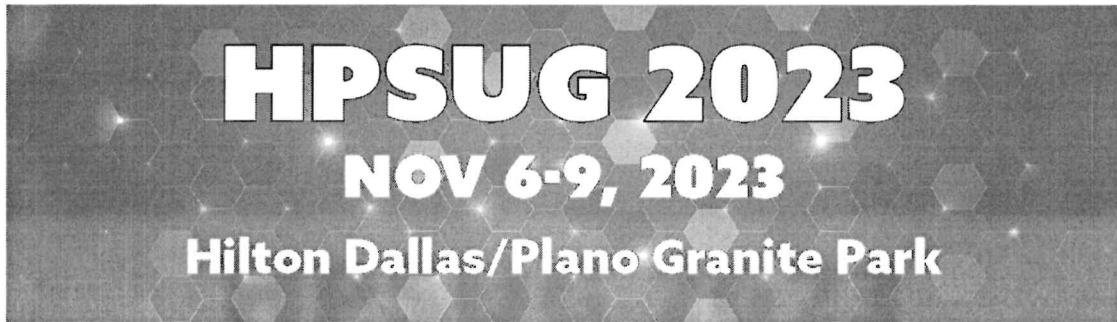
* I have read and accept these room policies.

[Confirm reservation](#)



Summary Post Registration 

Log Out



November 6, 2023 –

November 9, 2023

8:00 AM-4:00 PM

 Viewing in Central America

Time [Adjust](#)

Hilton Dallas/Plano
Granite Park

5805 Granite Parkway
Plano, TX 75024

Congratulations, you are now registered!

Your Confirmation Number is:

XKNW3LR23YB

You will receive an email with your registration details.

Add to Calendar

Registration Summary

Review your registration information below

🕒 Viewing in Central America Time [Adjust](#)

Kyson Coombs

kcoombs@cityofsparks.us



Gender

Male

Agency/Organization:

Sparks Police Department

Your Title:

Emergency Communications Dispatcher

Mobile/Cell #:

7752937234

Work Address

1701 E Prater Way
Sparks, Nevada 89434
USA

Questions

Emergency Contact Name:

Cody Coombs

Emergency Contact Phone #:

775-296-2204

Do you have any food allergens or intolerances?

No

Do you have any special dietary requests?

No

Which Hexagon products does your agency use?

OnCall Dispatch Product Family, RMS / OnCall Records, OnCall Analytics

Would you consider yourself:

End User (Telecommunicator / Dispatcher)

Is your agency:

In the process of a CAD or RMS Upgrade?

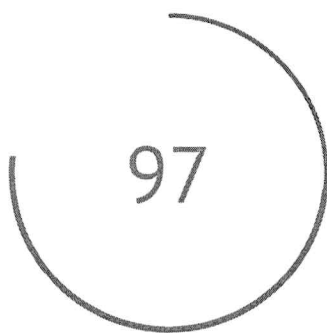
Does your agency have a policy that would restrict you from accepting a prize or giveaway during the conference?

No

Agenda

Item	Date	Price
Admission Item		
2023 Event Registration		\$499.00
Sessions		
OnCall Dispatch	11/6/23, 8:00 AM -	\$100.00
Configuration Basics	11/6/23, 12:00 PM CST	
Custom Rules Engine	11/6/23, 1:00 PM -	\$100.00
(CRE) Basics	11/6/23, 5:00 PM CST	

See you in...



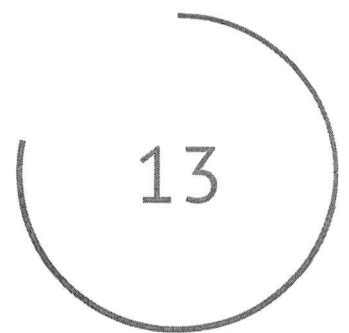
DAYS



HOURS



MINUTES



SECONDS

[Modify Registration](#)

[Cancel Registration](#)

Employee	conference	hotel	airfare	transportation	perdiem \$69/day	Totals
Lisa	\$699.00	\$921.86	\$399.96	\$380.53	\$345.00	\$2,746.35
mike	\$699.00	\$921.86	\$417.96		\$345.00	\$2,383.82
kyson	\$699.00	\$921.86	\$417.96		\$345.00	\$2,383.82
	\$2,097.00	\$2,765.58	\$1,235.88	\$380.53	\$1,035.00	\$7,513.99

Breakdown (estimates)

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